

# HEMP PROGRAM CULTIVATOR TIMELINE OF EVENTS

Event	Detail
Apply for license	At least 30 days prior to anticipated planting date
Plant hemp crop	After cultivator license is received by mail
Certify hemp crop acreage to USDA Farm Service Agency (FSA)	Must include street address and geospatial information for each variety as well as a copy of your Hemp Cultivator License. <b>Make sure to report each variety separately.</b> This process takes time, so start working with your local FSA as soon as possible and provide all of the documentation they require. You can find your local FSA at: <a href="https://offices.sc.egov.usda.gov/locator/app">offices.sc.egov.usda.gov/locator/app</a>
Submit <b>Post-Planting Site Report</b> to NDA within 10 days of receiving FSA-578 "Report of Commodities"	Use the Farm, Tract, and Field/Subfield numbers issued by FSA to fill out the <b>Post-Planting Site Report</b> . If a lot tests out of compliance and is not clearly defined and visibly identifiable on site, all lots within the site registration may be subject to destruction.
Random NDA site inspection	May occur at any time. Inspections may include record audits, site inspections, sampling, and testing.
Submit <b>Harvest Notification Report</b> 30 days prior to harvest	30 days prior to anticipated harvest date to allow time to schedule sampling within required 15-day window
Pre-harvest inspection and sampling	No more than 15 days before harvest. After a lot is sampled, it must be harvested within 15 days.
Total THC testing by approved testing facility	Samples collected during the pre-harvest inspection will be tested for total THC content on a dry weight basis. Cultivator may harvest after NDA takes a sample, but no lots may be commingled until a certificate of analysis is received showing compliance with .3% THC concentration threshold.
Certificate of analysis and lot release	Lab will send certificate of analysis to NDA. NDA will release the COA to the cultivator once the sampling and testing fees are paid. The COA will indicate whether the sample passed or failed. If the COA indicates the sample passed, the lot associated with that sample is cleared for commerce. Keep a copy of the COA with the lot during transport and sale.